

RISK MANAGEMENT ADVISORY BOARD

Minutes

Date/Time: Monday, May 12, 2014, 6:00 PM
Place: West Hartford Town Hall, Room #221

Approved: 9/8/14

Present: Maureen Boyle-Henninger, Albert Brenner, John Davison
Jennifer Herz, Albert Brenner, Rick Roberts

Also Present: Peter Privitera, Rick Ledwith, Susan Donatelli

1. 2014 RMAB Appointment/Reappointment Status

Mr. Davison reviewed the appointment status of current RMAB members and hoped those coming to the end of their first term would be willing to be reappointed.

The RMAB welcomed Rick Roberts as a new town appointed member.

2. Minutes of the March 10, 2014 Meetings

Following a motion by Ms. Boyle-Henninger, which motion was seconded by Mr. Brenner, the minutes of the March 10th meeting were approved unanimously as submitted.

3. 2014 RMAB Annual Agenda & Meeting Schedule

The remaining schedule of RMAB meetings for 2014 was reviewed. Mr. Davison urged members to attend and to be timely in notifying Lisa Davis of whether they can attend to insure a quorum.

4. 2014 Operating Procedures

Mr. Davison and Ms. Donatelli reviewed the operating procedures for the RMAB and noted changes recommended by the Town's legal counsel. Following a motion by Mr. Brenner, and second by Ms. Boyle-Henninger, the changes were unanimously approved.

5. Risk Management Fund Adopted Budget

The Town staff led the RMAB through a comprehensive review of the risk management budget. Although concerns were expressed about the adequacy of reserves, the RMAB concurred with staff that the budget was prudent and represented progress towards reducing unfunded future liabilities.

6. Investment Results

No current update being available on investment results, this item was deferred to the next meeting.

7. Quarterly Health Benefits Status

Mr. Ledwith reviewed the status of health benefit costs and reserves.

8. Other

Ms. Donatelli noted the Town's cooperation on state-wide efforts to reduce the cost of workers' compensation claims.

The meeting adjourned at 7:25 pm.

Clerk of the Board: Lisa Davis, Safety Analyst at lisad@westhartford.org or [860-561-7486](tel:860-561-7486).

cc: Scott Slifka, Mayor
Denise Hall, Town Council
Ron Van Winkle, Town Manager
Joe O'Brien, Corporation Counsel
Peter Privitera, Director of Finance
Rick Ledwith, Executive Director of HR
Susan Donatelli, Risk Manager

Jay Sarzen, Board of Education
Mark Overmyer-Velazquez, Board of Education
Karen List, Superintendent
Tom Moore, Assistant Superintendent
Chip Ward, Director of Finance and Planning